

CUSTOMER DETAILS SHEET

Company Name

Group

VAT Number

Name/Surname

Function

Email

Email for order confirmation

Tel

Fax

Billing Address

Address Line 1:

street, P.O Box, etc..

Complementary:

Building, Floor, etc..

City

State/Province/Region

ZIP/Postal Code

Country

Delivery Address *(If billing adress is different)*

Address Line 1:

street, P.O Box, etc..

Complementary:

Building, Floor, etc..

City

State/Province/Region

ZIP/Postal Code

Country

Tel

Mobile

Email

Opening Days

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Delivery Hours

&
eg.: 8h - 12h eg.: 14h - 18h

Accounting Department

Contact Person

Tel

Email

Email to receive invoice

Automatically

Bank Details

IBAN

Category

Collective catering

Administration

Health industry

Commercial catering

Transport

Hotel

Traditional restaurant

Take away

Alternative sales

Catering

Bakery, snacking

Distribution

France

Export

Your first Order

Code	Description	Unit/Case

DEMATERIALIZATION OF INVOICES

Sir, Mme

In COMATEC, we are committed with the sustainable development and continuous improvement of services aimed at the growing needs and expectations of our customers.

To this end, from 1st January 2019 all invoices will be sent by email, a faster and environmentally friendly way of receiving and managing your invoices.

Kindly complete the following form and sending it back to facturation@comatec.fr

Customer Code Number

Company Name

E-mail address for receiving e-invoices

☐ I accept to receive COMATEC e-invoices at the above e-mail address

NAME

SIGNATURE & COMPANY STAMP

* Kindly note that without any response, a processing fee will be automatically applied to non-dematerialized invoices, in accordance with our terms and conditions.

* This service will have an additional charge of 10.00€ per invoice.

COMATEC - SAS au capital de 122 000 € RCS 551 850 324 Carcassonne APE 4669C SIRET 551 850 324 00049 FR 89 551 850 324